

Religiously motivated violent radicalisation in MENA region: root causes and policies addressing it

Date: 26 May

ZOOM details

Link: <https://eui-eu.zoom.us/j/98880084803>

Meeting ID: 988 8008 4803

Passcode: 600087

One tap mobile

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INFORMATION FOR SPEAKERS and CHAIRS

- Download (or update) the Zoom application on your computer. **Please make sure to use a 4.5 or later version of zoom. The event will have simultaneous translation and without an updated version of zoom you will not be able to hear properly.**

AUDIO

- Keep your microphone muted if you are not speaking
- Avoid ambient noise (or echo). If impossible, please use headphones with a microphone
- Turn off all other applications that have sound notifications (ex.Outlook, Whatsapp)

VIDEO

- Check how your name is displayed on the video and correct it if needed
- Check the light; be sure to have enough light coming from the side or in front of you. Try not to have light behind you because then your face is in the dark
- Pay attention to the framing; you should be able to see the head and shoulders of the speaker
- Pay attention to the background

PRESENTATIONS

Open your PowerPoint (if you have one) so you will be able to share it immediately on your screen. Once you are ready to show it, click on **Share Screen** at the bottom of the Zoom window and select the PowerPoint screen.

- Please send us your presentations a few days prior to the event. In case of technical issues, we will share the presentation for you. This should be a last resort solution. In case the PowerPoint is shared from the GGP account you will have to guide us in changing the slide by saying something like “next slide”.
- Stop sharing your screen after your presentation (if you have one)

ADDITIONAL TIPS

- If you need to communicate with the chair you can use the Chat option and send a private message.
- If you have a technical problem, write to the GGP account in a private chat message